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Contact Officer:

John Armstrong,
Democratic Services and Elections Manager
Tel: 01483 444102

16 September 2020

Dear Councillor

Your attendance is requested at a meeting of the **CORPORATE GOVERNANCE AND STANDARDS COMMITTEE** to be held via Microsoft Teams on **THURSDAY, 24 SEPTEMBER 2020 at 7.00 pm.**

Yours faithfully

James Whiteman
Managing Director

MEMBERS OF THE COMMITTEE:

Chairman: Councillor Nigel Manning
Vice-Chairman: Councillor Deborah Seabrook

Councillor Liz Hogger
Councillor Ramsey Nagaty
Councillor George Potter
Councillor John Redpath
Councillor James Walsh

+Maria Angel MBE
+Murray Litvak
^Julia Osborn
^Ian Symes
^Tim Wolfenden

+Independent member

^ Parish member

Authorised Substitute Members:

Councillor Jon Askew
Councillor Ruth Brothwell
Councillor Colin Cross
Councillor Andrew Gomm
Councillor Angela Gunning
Councillor Tom Hunt

Councillor Masuk Miah
Councillor Marsha Moseley
Councillor Susan Parker
Councillor Jo Randall
Councillor Tony Rooth
Councillor Catherine Young

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

QUORUM 3

THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

Place-making	Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes
	Making travel in Guildford and across the borough easier
	Regenerating and improving Guildford town centre and other urban areas
Community	Supporting older, more vulnerable and less advantaged people in our community
	Protecting our environment
	Enhancing sporting, cultural, community, and recreational facilities
Innovation	Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need
	Creating smart places infrastructure across Guildford
	Using innovation, technology and new ways of working to improve value for money and efficiency in Council services

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

A G E N D A

ITEM

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 LOCAL CODE OF CONDUCT - DISCLOSURE OF INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 MINUTES (Pages 5 - 14)

To confirm the minutes of the meeting of the Corporate Governance and Standards Committee held on 30 July 2020.

**4 DATA PROTECTION AND INFORMATION SECURITY UPDATE REPORT
(Pages 15 - 18)**

**5 FINANCIAL MONITORING 2020-21 PERIOD 4 (APRIL TO JULY 2020)
(Pages 19 - 86)**

6 REVIEW OF EXECUTIVE ADVISORY BOARDS (Pages 87 - 114)

**7 REVIEW OF PROTOCOL ON COUNCILLOR / OFFICER RELATIONS
(Pages 115 - 134)**

**8 ANNUAL REPORT ON COUNCILLOR TRAINING AND DEVELOPMENT
(Pages 135 - 148)**

9 WORK PROGRAMME (Pages 149 - 156)